

PICTON HIGH SCHOOL

Creating Opportunities Achieving Success



YEAR 12 WORK STUDIES

EXAMINATION

Due Date: Thursday 30th July 2020 Period 2 in class. (10.40am-11.55am)	Assessment Name: Examination
Mark: x/45	Weighting: 30%

SYLLABUS OUTCOMES TO BE ASSESSED:

- 1- **Investigates** a range of work environments
- 2- **Examines** different types of work and skills for employment
- 3- **Analyses** employment options and strategies for career management
- 4- **Assesses** pathways for further education, training and life planning
- 5- **Assesses** influences on people's working lives

DIRECTIVES TO BE ASSESSED:

Investigates-plan, inquire into and draw conclusions about

Examines-Inquire into

Analyses-Identify components and the relationship between them: draw out and relate implications

Assesses-Make a judgement about the value of

TASK DESCRIPTION:

Sit an examination in normal class time where you will be required to **investigate, examine, analyse** and **assess** information studied in the units of work in Work Studies

The units are: Workplace Communication, Preparing Job Applications and Teamwork and Enterprise Skills

The examination is 1 hour and is broken up into the following sections:

Section I – 15 Multiple Choice – 15 marks

Section II – Short Answers – 30 marks

ASSESSMENT CRITERIA – STUDENT CHECKLIST:

You will be assessed on your ability to:

- Knowledge of the different types of communication in the workplace and with the skills to apply them effectively
- Dealing with difficult customers
- Investigating a range of work environments
- Teamwork and Leadership skills